



**Tennessee Department of Environment and Conservation**  
**TDEC Environmental Manager 4 – Nashville Environmental Field Office**  
**Division of Solid Waste Management**  
**Annual Salary Range: \$62,664 - \$100,248**

**About the Tennessee Department of Environment and Conservation (TDEC)**

The Department exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air, and water.
- Conserving and promoting natural, cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from fees for services, state parks revenue, federal sources, and the state general fund. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has a central office in Nashville and eight (8) regional offices across the state serving as the primary point of contact for their respective regions.

**About the Division of Solid Waste Management**

The Division of Solid Waste Management (DSWM) is responsible for protecting the health and environmental quality for all Tennesseans through responsive and effective oversight of waste management activities. Division activities are land-based, regulating both solid waste and hazardous waste through specialized programs and functions. These include landfill permits, hazardous waste permits, state remediation program, used oil management, lead-based paint abatement, special waste, universal waste, and annual waste reporting.

**Summary of Position**

This position serves as the Division of Solid Waste Management Field Office Manager in the Nashville Environmental Field Office. The position is responsible for a thirteen county region and the hiring, training, and performance of three direct report employees.

**Principal Duties and Responsibilities**

This Executive Services position is responsible for the Division of Solid Waste Activities in the Nashville Environmental Field Office. This position implements and enforces the State of Tennessee Solid and Hazardous Waste Regulations in the Nashville Environmental Field Office Region. The position is charged

with training and supervising all the division employees at this location. The Environmental Field Office Manager works closely with the Central Office to provide support for enforcement actions resulting from inspection violations. This position attends public hearings and participates in compliance meetings. Additionally, this position oversees the SPILS Program to provide consistency in the manner in which transportation spills are addressed by TDEC. The position also, manages the staff responsible for implementing the Solid Waste Inspection Training (SUIT) for staff members and the regulated community, as well as the Landfill Operator Certification Training program (LOCT) to educate and certify landfill operators in Tennessee.

### **Knowledge, Skills and Abilities**

The successful candidate for this position will have demonstrated the ability to lead a small staff of direct reports and possess the following attributes:

- The preferred candidate will have a background in environmental engineering or geology.
- Demonstrates a working knowledge of the State of Tennessee solid waste regulations.
- Familiarity with landfill design and construction.
- Demonstrates an understanding of the State of Tennessee Hazardous Waste Regulations.
- Participated in site investigations for contamination and regulatory violations.
- Experience presenting technical topics at public forums.
- Displays an understanding of how work load analyses are developed.
- Shows the ability to be an effective leader.
- Strong computer skills and familiarity using Microsoft Office, especially Excel.

**Education and Experience:** Graduation from an accredited college or university with a bachelor's degree in geology, environmental engineering or civil engineering and seven years of full-time professional work involving ensuring compliance environmental regulations; five years of which must be supervisory experience. Five years in an Environmental Consultant classification with the State of Tennessee may be substituted on a year-for-year basis for the supervisory experience.

All interested candidates should submit via email ([TDEC.Careers@tn.gov](mailto:TDEC.Careers@tn.gov)) resume, cover letter, and writing sample to Beth Smith. Writing samples should reflect technical experience and expertise in Solid Waste Management. The position will remain posted until October 31, 2018. Additional questions regarding the position should be sent to [TDEC.Careers@tn.gov](mailto:TDEC.Careers@tn.gov).

### **Beth Smith, Director of Talent Management**

People and Organizational Development  
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